



# CERTIFICATION BY ELECTED OFFICIAL OF HOURS REQUIRED - 1,000

IMRF Form 6.93 (Rev. 09/11)

**PLEASE PRINT OR TYPE**

## Purpose of Form

This form is for Board members and certain other elected officials to certify that the hours required to fulfill the duties of their office are equal to or more than the hourly standard for IMRF participants.

OFFICIAL'S FIRST NAME	MIDDLE INITIAL	LAST	JR., SR., II, etc.
STREET (MAILING) ADDRESS	CITY	STATE	ZIP + 4
EMPLOYER NAME			EMPLOYER IMRF I.D. NUMBER

## CERTIFICATION BY ELECTED OFFICIAL

I hereby certify that:

- A) I understand that an elected position must normally require performance of duty for at least 1,000 hours in a twelve-month period in order to be eligible for IMRF participation. IMRF participation is not an automatic benefit of holding elected office.
- B) I understand that it is only the hours of actual work normally required to perform the duties of the office that are counted toward the IMRF hourly standard. Hours spent at meetings, preparing for meetings, in the office, and hours spent actually conferring with constituents are to be counted as performance of duty. Hours spent on-call or otherwise informally available to constituents do not count toward the IMRF hourly standard, nor does time spent traveling to meetings.
- C) The hours of work normally required to fulfill the duties of \_\_\_\_\_ for the \_\_\_\_\_ are at least 1,000 hours, which is the IMRF hourly standard for this unit of government.  
*(Office Title)*  
*(Name of Unit of Government)*
- D) I understand that any person who knowingly makes any false statement or falsifies or permits to be falsified any record of the Illinois Municipal Retirement Fund in an attempt to defraud IMRF is guilty of a Class 3 felony (40 ILCS 5/1-135).

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Date\*

*\*You may be required to periodically renew this certificate.*

### Illinois Municipal Retirement Fund

2211 York Road, Suite 500, Oak Brook Illinois 60523-2337  
Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673)